



Dear Voting Representative:

The ASAP Annual Meeting of Members will take place at 5:00 PM on Tuesday, April 19, 2016 at the Hyatt Tamaya Hotel. The meeting agenda along with a voting proxy are on the succeeding pages.

All representatives of member companies are cordially invited to attend; however, only the voting representative or his/her proxy may vote on behalf of your organization. You may also [cast your vote electronically](http://tinyurl.com/hnnhqr8) at <http://tinyurl.com/hnnhqr8>. A valid **member number** is required for each ballot. Your organization's voting number is included in the personalize email that you received.

Only **one vote per member organization** is permitted. If more than one vote from a member company is received, then MeetingWorks will contact the voting representative for confirmation of the member's vote.

The electronic voting will close at **3 P.M. M.D.T on Tuesday, April 19, 2016**.

Thank you for taking the time for actively participating in the process of growing and supporting ASAP – Workload Scheduler Education & Training.

Sincerely yours,
Stanley P. Gildea
President



ASAP Annual Meeting of Members

AGENDA

Tuesday, April 19, 2016

Hyatt Regency Tamaya ♦ Santa Ana Pueblo, NM

- **ASAP Year in Review**

- **Ratification of Board of Directors**

President: Stanley Gildea, State Street Corp.

Vice President: Tammy Milburn, Atos at Marriott

Treasurer: Harry Hanlon, Voya

Secretary: Rick Post, University of Wisconsin

- **Organizational Structure**

Refinement of Board Composition & Roles

Status of ASAP Committees

- **Regional Groups**

- **ASAP Executive Council (ACE)**

- **New Business**



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AGENDA**

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This form must be handwritten (not typed) by the VOTING MEMBER assigning the proxy.

I, _____ here by authorize
(name of voting representative for member company)

_____ to serve as my proxy and to
(name of proxy holder)

vote on the behalf of _____ / _____
(name of member company) (member number)

at the ASAP Annual Meeting of Members meeting to be held at
5:00 PM on Tuesday, April 19, 2016 at the Hyatt Regency Tamaya.

This proxy is valid for:

All Matters Voted on at the Meeting

Specific Issue/Matter (please explain) _____

A voting representative of a member company wishing to vote at the ASAP Annual Meeting of Members via proxy shall designate a representative from his/her member organization. A voting representative wishing to vote via proxy shall personally contact the representative from his/her organization whom the voting representative wishes to exercise the proxy and must complete the proxy form in its entirety. Failure by the member to sign the form and complete all sections by hand will invalidate the proxy. The duly executed hand-written proxy form shall be mailed, e-mailed as a scanned attachment, or faxed by the voting representative, or hand delivered by the proxy holder to the ASAP secretary. A separate proxy form shall be completed for each annual meeting of ASAP. Failure to cast your vote electronically by 3 PM M.D.T. on Tuesday, April 19, 2016 or to attend meeting in person or via proxy will be considered a "yes" vote for the ratification of the board of directors as presented in the ASAP Annual Meeting of Members Agenda. Your signature attests the above is understood and has been strictly followed.